

SKP Massage Appointment Scheduling Policy-



No one shall schedule and or confirm an appointment on your behalf unless you have designated them that allowance. If someone schedules an appointment for another client without their consent, the client must first give consent before any services start. In the instance that someone schedules an appointment for a client and that client does not show up or late cancels, the person who originally scheduled the appointment will be responsible for any and all cancellation fees accrued.

Parents and guardians are allowed to schedule for minors in their care. Additionally, caretakers who are caring for disabled, elderly etc... are able to schedule appointments for the person in their care. The client will have to sign to give consent before any services are started at the initial appointment.

Please fill out the form below to give permission to someone else to schedule appointments on your behalf.

I, _____ give _____ permission to schedule or cancel appointments on my behalf. If I miss said appointment or late cancel, I assume financial responsibility for accrued fees.

I, _____ **DO NOT** give anyone permission to schedule or cancel appointments on my behalf.

_____ is financially responsible for _____.

Signature: _____ Date: _____

Is client a minor: Y/N If yes, the parent or guardian must sign and date below.

Parent/Guardian Printed Name : _____ Relationship to Client: _____

Parent/Guardian Signature : _____ Date: _____